

Job Title Solicitor

Description	<p>To work as part of a team based within our Residential Conveyancing Department processing conveyancing transactions received from all branches and departments within the firm.</p> <p>Duties shall include the conclusion of missives for and conveyance of title to residential properties, security work relative to residential properties, other general conveyancing transactions e.g. purchase and sale of plots of land, transfer of title between connected parties, drafting and completing deeds of servitude, deeds of excambion etc.</p> <p>From time to time to provide sickness and holiday cover within the firm.</p> <p>To carry out all other duties reasonably required for the efficient operation of the Property Department; all to be carried out in accordance with Property Department Practices and Procedures and Property Department Database and Systems.</p>
Location	Albyn Place, Aberdeen
Hours	Core Hours: - Monday to Friday, 9 a.m. to 5.15 p.m. (1¼ hour lunch) Additional hours as required.
Pay band	Salary expectations on application.
Q/E	Previous experience of property work essential.

Applications in writing with your CV to:

Mrs Shona Cheyne,
HR Manager,
Raeburn Christie Clark & Wallace,
12-16 Albyn Place
Aberdeen,
AB10 1PS

or

e-mail to shona.cheyne@raeburns.co.uk

All applications will be treated in strictest confidence.